



Municipality of Highlands East

RFT-03-2025
2024/2025 Building Department Crossover/SUV

Tenders on the prescribed Tender Form and **sealed in an envelope clearly marked** as such shall be received by the Chief Building Official at the following address:

Municipality of Highlands East
2249 Loop Road, Box 295
Wilberforce, ON K0L 3C0

Deadline for Tender Submission:

Wednesday, April 16th, 2025, at 1:00 P.M. (Local Time)

Tender Forms will be opened on **Wednesday, April 16th, 2025, at 1:05 PM**

For further information contact: Colin McKnight, Chief Building Official at 705-447-0051.

Tender Form- RFT-03-2025

To: Municipality of Highlands East

For: 2024/2025 Building Department Crossover/SUV

By:

Name of Firm or Individual Tendering

Address of Firm or Individual Tendering

Phone Number of Firm or Individual Tendering

Name and Position of Person authorized to sign

I/We, the undersigned, having carefully examined the Tender Specifications, and having read, understood, and accepted the General Conditions and Specifications supplied, each and all of which form part of this Tender, hereby offer and agree to supply all goods and services required to complete the work in strict accordance with the General Conditions and Specifications and this Tender Form for the sum of:

_____ Dollars

\$ _____
(in words) (in figures)

Sealed Tenders, clearly marked “**Tender RFT-03-2025: 2024/2025 Building Department Crossover/SUV**”
Will be received by Colin McKnight, Chief Building Official, at the Municipal Office, 2249 Loop Road, PO Box 295, Wilberforce, Ontario K0L 3C0
Until 1:00 p.m. local time on Wednesday, April 16th, 2025

Lowest or Any Tender Not Necessarily Accepted

Specification and Confirmation

2024/2025 Building Department Crossover/SUV

General:

This specification covers a “**2024/2025 Building Department SUV/Crossover**” intended for use in the Municipal Building Department operations. Only the major details of the units are listed. It is the supplier’s responsibility to deliver fully equipped units with compatible components to provide a dependable efficient service. Where minimums are given the units must meet or exceed the capacity, size or performance specified. Vehicles must be supplied with suitable components to comply with the following specifications.

All Models To be Accepted.

Specification and Confirmation

1. **Vehicle:**
Make: _____
Model: _____
Year: _____
Stock # if Applicable: _____

2. **Engine:**
Engine, Gas 4-cylinder (Min. 2.0- Litre) Specify: _____
Displacement: _____
Fuel Economy City (L/100km) Specify: _____
Fuel Economy HWY (L/100km) Specify: _____
Combined Fuel Economy (L/100km) Specify: _____

3. **Drive Train:**
Automatic transmission Specify: _____
4-Wheel Drive or All Wheel Drive Specify: _____

Electronic stability control system with traction control Yes: _____ No: _____

4. **Fuel Tank:**

Capacity Specify: _____

5. **Lights:**

Headlights, LED daytime Yes: _____ No: _____

LED Lights, stop, turn, reflectors Yes: _____ No: _____

6. **Brakes:**

Hydraulic brakes Yes: _____ No: _____

4-Wheel antilock, disc brakes Yes: _____ No: _____

Parking brake Yes: _____ No: _____

7. **Interior features:**

Four door model with rear hatch Yes: _____ No: _____

Seats, front bucket cloth seats, center console and adjustable driver lumbar Yes: _____ No: _____

Seat, rear folding bench cloth (60/40 split) Yes: _____ No: _____

Rear cargo area Yes: _____ No: _____

Carpeting floor covering front & rear Yes: _____ No: _____

Floor mats shall be molded rubber Yes: _____ No: _____

Power Door locks Yes: _____ No: _____

Power Windows Yes: _____ No: _____

Power outlets, USB & 12V DC Yes: _____ No: _____

Mirror, inside rear-view, day/night Yes: _____ No: _____

Windshield wipers – dual, intermittent type Yes: _____ No: _____

AM/FM Clock Radio incl: display screen & Bluetooth for phone Yes: _____ No: _____

Navigation Yes: _____ No: _____

Climate control: heat & air conditioning Yes: _____ No: _____

Cruise Control Yes: _____ No: _____

Seat Belts – as required by law	Yes: _____	No: _____
Tire Pressure Monitoring System	Yes: _____	No: _____
Keyless entry and remote start	Yes: _____	No: _____
Backup Camera	Yes: _____	No: _____

8. **Wheels and Tires:**

Wheels and spare tire shall be supplied

Specify Type and Size _____

Additional Winter Tires on winter alloy rims with TPMS shall be supplied

Specify Type and Size _____

9. **Paint:**

Interior – Manufacturer’s Standard	Yes: _____	No: _____
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Exterior – Grey (preferred)	Yes: _____	No: _____
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10. **Body:**

Additional Rust Protection provisions included	Yes: _____	No: _____
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Specify: _____

Rear & Front splash guards	Yes: _____	No: _____
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Windshield wipers and washer – dual, intermittent type	Yes: _____	No: _____
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Rear Window Wiper/Washer	Yes: _____	No: _____
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Mirrors, outside power adjustable	Yes: _____	No: _____
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Exhaust, stainless-steel system	Yes: _____	No: _____
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11. **Steering & suspension:**

Power steering shall be supplied	Yes: _____	No: _____
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Heavy-duty suspension and shock absorbers	Yes: _____	No: _____
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12. **Other:**

Anti-freeze shall be supplied. Good to minus 40 degrees Celsius	Yes: _____	No: _____
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Jack shall be supplied, 1360 kg capacity minimum	Yes:_____	No:_____
Block heater installed	Yes:_____	No:_____
Wheel wrench shall be supplied	Yes:_____	No:_____
Two sets of keys	Yes:_____	No:_____

13. **Warranty:**

Terms of warranty Specify: _____

14. **Descriptive Literature:**

The bidder shall enclose with his tender one complete set of factory specifications so that the preceding specifications can be checked. Include window sticker if available.

15. **Payment:**

Vehicles will be paid for in 30 days from the date of acceptance of the SUV/Crossover by the CAO/Treasurer

16. **Decals:**

No dealer decals shall be on delivered vehicle.

Special Provisions:

- 17. All bids are to remain open for acceptance for a period of 30 days from the time of opening
- 18. In stock vehicles of similar specification will be considered.
- 19. Drive trains shall be all wheel drive or selectable four-wheel drive.

Contract Cancellation

- 20. The Municipality shall have the right, which may be exercised from time to time, to cancel any uncompleted or unperformed portion of the work or part thereof. In the event of such cancellation, the Municipality and the company shall negotiate a settlement.

The Municipality shall not be liable to the company for loss of anticipated profit on the cancelled portion or portions of the work.

Notwithstanding the provisions of the tender, the Municipality shall not be liable for damages or liquidated damages arising from the termination or postponement of any tender released or contract entered into with a bidder, if and to the extent that its delay in performance or other failure to perform the obligations under the contract, is the result of an event of force majeure.

Force majeure means an event beyond the control of the Municipality and not involving the Municipality's fault or negligence and not foreseeable. Such events may include, but not restricted to fire, flood, natural disaster, pandemics, epidemics, plague and quarantine restrictions.

If a force majeure situation arises, the Municipality shall promptly notify any bidders of such conditions and cause thereof. The Municipality shall at its sole discretion determine whether to terminate or postpone any tender or contract either released or entered into with a bidder.

Bid Summary

RFT-03-2025

This is our Tender for the supply of a new 2024/2025 Building Department Crossover/SUV

- 1. Manufacturer: _____
Model: _____
- 2. **Net Price** \$ _____
- 3. Add 13% H.S.T. \$ _____
- 4. **Total Tender Price** \$ _____
- 5. Delivery Date: _____

Name of the company bidding

Signature of person signing for the company

Lowest Or Any Tender Not Necessarily Accepted